

Revision in Academic Rules

(Applicable for students of all the UG/PG programmes, admitted from 2019-20 onwards)

Clause No.	Existing Rules	Proposed revisions								
3.	The maximum credit limit, including the additional credit, is 35 for The semester, 28 in a trimester (Programme having three terms in a year) and 12 in a summer Term.	The maximum credit limit, including the additional credit, is 28 for the semester, 20 in a trimester (Programme having three terms in a year) and 12 in a summer term if any. Heads of the Institutes may decide to relax this limit by up to 2 credits in a semester or in a trimester, for exceptional cases.								
5.	<p>The student with attendance below 75% may be allowed to appear for the final exam with the following penalty.</p> <table border="1" data-bbox="312 529 1140 876"> <tbody> <tr> <td data-bbox="312 529 726 589">70.0% to less than 75.0% attendance</td> <td data-bbox="726 529 1140 589">One-grade drop. However, a D grade will remain D.</td> </tr> <tr> <td data-bbox="312 589 726 683">65.0% to less than 70.0% attendance</td> <td data-bbox="726 589 1140 683">One-grade drop with a maximum of B. However, a D grade will remain D.</td> </tr> <tr> <td data-bbox="312 683 726 777">60.0% to less than 65.0% attendance</td> <td data-bbox="726 683 1140 777">Two-grade drop with a maximum grade of C. However, a D grade will remain D.</td> </tr> <tr> <td data-bbox="312 777 726 876">55.0% to less than 60.0% attendance</td> <td data-bbox="726 777 1140 876">The maximum grade of D. However, a D grade will remain D.</td> </tr> </tbody> </table> <p>Student with attendance less than 55% will not be allowed to appear for the final exam and will be awarded an F. The student will have to repeat the course next time it is offered.</p> <p>In case of hospitalization or other exigencies the Director/Dean will decide the appropriate course of action. In the final term, final year students with an official letter from the placement officer/placement office prior to the class session may seek leniency. The Director/Dean shall decide this.</p>	70.0% to less than 75.0% attendance	One-grade drop. However, a D grade will remain D.	65.0% to less than 70.0% attendance	One-grade drop with a maximum of B. However, a D grade will remain D.	60.0% to less than 65.0% attendance	Two-grade drop with a maximum grade of C. However, a D grade will remain D.	55.0% to less than 60.0% attendance	The maximum grade of D. However, a D grade will remain D.	<p>Every student is expected to put in 100% attendance. However, the student with attendance below 75% in a course, shall be penalized as follows.</p> <ul style="list-style-type: none"> • 70.0% to less than 75.0% attendance: A warning letter will be issued. • 50.0% to less than 70.0% attendance: One grade drop. However, a D grade will remain D. • Less than 50% attendance: Two grades drop. However, a D grade will remain D. <ol style="list-style-type: none"> 1. This Relaxation in attendance includes participation in all kinds of activities, medical emergencies, participation in placement opportunities, late registrations, disciplinary actions, or any other reasons not mentioned here. 2. A faculty member may decide not to keep attendance restrictions in his/her course. In such a case, the policy should be announced on the first day of the class of the course and should be forwarded to the Dean of Academic Affairs after due approval of the head of the respective Institute. 3. In case, a faculty member takes additional classes due to any reason including placement interviews of final year students, the attendance needs to be marked online like the process of regular classes. 4. Students will be responsible to maintain attendance in the classes and monitoring their attendance online. 5. The notification of penalty due to poor attendance, as per rules, will be released one day prior to the examinations. 6. The decision on exceptions, if any, will be taken by Vice Chancellor.
70.0% to less than 75.0% attendance	One-grade drop. However, a D grade will remain D.									
65.0% to less than 70.0% attendance	One-grade drop with a maximum of B. However, a D grade will remain D.									
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55.0% to less than 60.0% attendance	The maximum grade of D. However, a D grade will remain D.									

7.	<p>If a student appears in End Term Examination of a course and secures 'F' or 'U' Grade in the course, he/she may appear in the re-test of End Term Examination. However, the student who passes the course after re-test, will not be awarded grade higher than 'D' grade.</p>	<ul style="list-style-type: none"> • If a student appears in the End Term Examination of a course and secures an 'I' Grade in the course, he/she may appear in the re-test of the End Term Examination. However, the re-test shall not be applicable in case of securing an 'F' grade.
7.	<p>A student is expected to complete the programme in which he/she is admitted as per Curriculum /Regulation approved by the competent authority. However, if a student has backlog courses yet to be cleared even after the completion of the stipulated duration of the programme, the student shall be permitted to complete all the courses and credit requirements specified in the Curriculum with an additional grace period. A student can appear in the examination / Re test as per the schedule of the University to clear his/her backlog/s within the total duration of the programme including grace period. The additional grace period for clearing all the courses of the programme is as mentioned below:</p> <ul style="list-style-type: none"> (i) PG Programmes (2 Yrs duration) - 1 Year (ii) UG Programmes (4 Yrs duration) - 2 Years (iii) UG Programmes (3 Yrs duration) - 2 Years (iv) Integrated Programmes (5 Yrs duration) – 2 Years 	<ul style="list-style-type: none"> • The maximum duration to complete various academic programmes is as mentioned below: <ul style="list-style-type: none"> (i) 2-years PG Programmes – 4 Years (ii) 3-years UG Programmes – 5 Years (iii) 4-years UG Programmes – 6 Years (iv) 5-years integrated Programmes – 7 Years • The decision on exceptions shall be taken by the Vice Chancellor and the same is to be approved by the Academic Council.
7.	<ul style="list-style-type: none"> • If the student with a backlog appears in the End-Term Examination offered along with the students of the relevant semester the following year, he/she shall have to attempt the same question paper of the relevant semester irrespective of changes, if any, in the course content. No separate question paper shall be set for backlog students. The Grading shall be done, as applicable, along with the students of the relevant batch or as decided by the University as per the Regulation applicable to the respective batch. • However, if the course has been discontinued in the next batch, a separate question paper shall be set by the respective faculty for the backlog students. The grading shall be as per the Regulation applicable to the respective batch. 	<ul style="list-style-type: none"> • Every student securing an 'F' grade in the compulsory/core courses, needs to register again in the course whenever it is being offered. Once registered, such students with a backlog in the course will be required to adhere to the course requirements, like regular students in that course. • A student securing an 'F' or 'U' grade in the courses which are not compulsory/core courses, may decide to drop the course and opt for other courses as per Programme curriculum policy after the approval of the head of the respective Institute. • If a course which is not passed by the student, is discontinued for future batches, the head of the Institute may decide on an alternative fitting to the programme expectation.
11.	<p>Students who have missed Mid Term examination for valid reasons shall apply to the concerned Director through the concerned faculty indicating the reasons for the absence and the faculty shall consider these requests suitably.</p>	<ul style="list-style-type: none"> • Make-up examination for missing components other than the end-term examination of a course shall be conducted by the respective faculty member(s). This is also applicable in case of securing an 'I' by a student in the course.